Fee and Levy Schedule 2024

Responsibility for School Fees
The Tombolo Academy Enrolment Agreement is completed by all families accepting a place in the school. By signing, you confirm that you understand the requirement to pay school fees as set out below. You acknowledge that you are jointly and separately responsible for all fees, of whatsoever nature and kind, payable as a result of enrolling your child at Tombolo Academy and you guarantee payment of the full fees for the period your child attends Tombolo Academy. Responsibility for these fees exists with both or either of the signatories irrespective of the relationship (if any) of enrolling signatories.

Tombolo Academy is not a credit provider under the code and settlement of accounts must be made strictly in accordance with the terms of payment. Parents and/or guardians who require credit for the payment of School accounts should contact their own bank or credit provider.

Annual Tuition Fee
The Annual Fee covers the cost of tuition, materials, and resources only.

Tuition Fee for 2024	$13,780

Fee Variation
Whilst it is the practice of the Board to set fees for the whole year, the Board reserves the right to amend fees during the year if general economic or other circumstances require such action. All fees will be reviewed annually.

Discounts
No discounts are available for siblings attending or early payment.

Late payments
Where any payment is not paid in full within **7 days** from the due (or otherwise agreed) date, **a $100 administration fee will be applied**.

Invoicing and Payment methods
The school will send a full invoice at the start of the school year.
Please do not make any payments until you have received this invoice.

The school's preferred payment method is by Direct Debit.
Payment of the full amount can also be made by bank transfer to the Tombolo Academy bank account.

Tuition Fee Payment Options (one of the following)
- Payment in full is required by 23rd February 2024

Or
- 4x Quarterly Instalments. Due by:
    - 23rd February 2024
    - 23rd April 2024
    - 23rd July 2024
    - 23rd October 2024

Quarterly payments will only be accepted by direct debit, unless otherwise agreed with the school.

The school may, in exceptional circumstances, enter into an arrangement to accept payments monthly.
Monthly payments will only be accepted by direct debit, unless otherwise agreed with the school.
Should you wish to apply for monthly payments please contact
Finance@tombolo.vic.edu.au

Pro-rata fees (joining)
Pro-rata fees apply when a student enrols during a year.

Pro rata fees (leaving)
A pro-rata reduction is made for students leaving provided a minimum of one term's notice is provided, the IT device is returned in good condition, and an exit interview is attended. A full term's fees are imposed in lieu of notice unless granted an exemption during the exit process. A charge for the full cost of the IT device of $1,500 will be made in the event it is not returned in accordance with the IT Agreement.

Notice to withdraw your child from School
To plan for the school's staffing, resourcing, financial management, and student enrolments, the Enrolment Agreement requires a **full-term notification** of a student's withdrawal.
Parents are reminded that any notice of withdrawing a student must be sent in writing to the Principal, with a minimum of one full term's notice in advance i.e., by the first day of the term at the end of which the child proposes to leave. If not, a term's fees will be charged in lieu of notice, in accordance with the Enrolment Agreement.

Annual Levies and Other Curriculum Charges (Compulsory)

Excursion Cost includes travel to excursion activities	$530
ICT Levy	$265

The **ICT levy** covers the supply of materials, infrastructure, maintenance of the school network, and security of devices.

Excursion and ICT Levy Payment Terms
Payment in full is required by the 23rd February 2024.

Additional program fees
Extra-curricular activities are made available at an additional cost. These may include excursions, other off-site activities, and camps. The school will advise you of any additional costs as additional programs become available.

CSEF
The Camps, Sports, and Excursions Fund (CSEF) provides payments for eligible students to attend activities like:
- School camps or trips.
- Swimming and school-organized sports programs
- Outdoor education programs and Excursions and incursions.

CSEF is a Victorian government allowance to assist low-income families with Health care cards or Pension cards. The allowance is applied to your account as a credit. For further information, please contact the Accounts Dept or
https://www.vic.gov.au/camps-sports-and-excursions-fund

Difficulties
The school understands that significant unexpected events can also impact families and their ability to pay school fees. If difficulties in paying are experienced or anticipated, families should contact the school at Finance@tombolo.vic.edu.au in the first instance in writing and include a proposal for settlement of the account.

Tombolo Academy Foundation Bursaries

A bursary scheme has been established to enable families and students who otherwise might not be able to afford school fees attend the school.

Funds in the bursary scheme are made available by application for a student bursary. The total number of available bursaries will be limited by available funds. Not all student families who apply for a Bursary will be successful.

Application for a bursary to assist with school fees is available on an annual basis to new and existing students whose families meet the means-tested eligibility criteria.

In addition to the family meeting the financial criteria, the school will take into consideration the extent to which it is thought the student will benefit from the educational provision of the school and the extent to which the school is able to meet the student's needs.

Parents and friends are encouraged to donate to the bursary scheme. Your kind generosity is deeply appreciated. If you wish to make a tax-deductible donation to the bursary scheme, please contact Finance@tombolo.vic.edu.au in the first instance.

To be considered for a Foundation Bursary parents or carers must hold a validated Centrelink Health Care Card, a Pensioner Concession Card, or a Veterans Affairs Gold Card.

Special consideration will also be given to:

- families on a bridging visa, a temporary protection visa, who are in community detention or who are asylum seeker families
- students in out-of-home care
- students in statutory kinship care

The value of each Foundation Bursary is at the discretion of the principal and will normally not exceed one-half of the Annual Fee but not including the ICT or Excursion levy. To apply, please contact the school at Finance@tombolo.vic.edu.au in the first instance in writing.

Building Improvement Donations (Optional)

Dynamic learning environments require more than traditional classroom facilities to ensure we meet the current and future needs of our twice-exceptional students.

In 2022 the school spent over $1 million to upgrade the facility.

The Tombolo Academy Gift Account lies at the heart of our effort to invest in innovative facilities that support learning. Funding projects include developments that will help us create the best learning environments for our students.

All income from school fees and government funding supports our teaching and learning programs. To finance our capital improvements of buildings and new infrastructure, we rely on donations from our generous community to the Tombolo Academy Gift Account.

Tax-deductible donations, great and small, are deeply appreciated and help us deliver appropriate learning environments and other facilities for our students, now and into the future.

Donations can be accepted now, and you will be provided with further opportunities to donate throughout the year to improve and enhance the school for the benefit of your children and generations to follow. Your kind generosity is deeply appreciated. If you wish to make a donation, please contact Finance@tombolo.vic.edu.au in the first instance.